



FLOTT
& CO. PC
ATTORNEYS

Fees for ShipTax Representation

(current as of February 1, 2024)

Introduction

The general terms and conditions that apply to all of the legal representations we undertake can be found in a separate document on our website, called General Terms and Conditions.

This document describes the fees that we charge for shipping tax work. We do not enter into separate engagement agreements with clients for these services, but expect clients to have read this document and our General Terms and Conditions, which are incorporated by reference into these representations, before agreeing to use our services.

Responsibility

Stephen Flott and Kyle Glickson, with assistance from Omar El-Muqayed, are principally responsible for this work.

Charges

Tax Filings for Clients Complying with Section 883 Regulations	
Charges for New Clients¹	
Initial Section 883 Filing for the first filing corporation, preparation of ownership statement(s) for qualified shareholders of more than 50% of filing corporation	\$3,000
Initial Section 883 Filing for each of the next four filing corporations, preparation of ownership statement(s) for qualified shareholders of more than 50% of filing corporation	\$1,500
Initial Section 883 Filing for balance of filing corporations, each	\$850
Charges for Established Clients	
General Section 883 Representation – 7 or fewer ships under management per year, includes all Information Only (IO) ² returns for that year	\$900
General Section 883 Representation – 8 or more ships under management per year, includes all IO returns for that year	\$2,250
Preparation of Tax Returns (10 or fewer returns) – per return	\$450
Preparation of Tax Returns (11 to 20 returns) – per return	\$425
Preparation of Tax Returns (21+ returns) – per return	\$400
Preparation of Form 8832 – each	\$450
Preparation of Initial/Revised Ownership Statements per corporation	<i>See Note</i>
Preparation of Renewal Ownership Statements per corporation	\$90
<i>The variation in the time required to prepare initial and revised ownership statements varies so much from client to client that, beginning with 2013 filings, we decided to determine the fee based on each client's completed Qualified Shareholder Questionnaires.</i>	
Tax Filings for Clients using Treaty Based Exemptions	
Charges for New Clients¹	
Initial Treaty Filing for the first filing corporation	\$2,500
Initial Treaty Filing for each of the next four filing corporations	\$1,250
Initial Treaty Filing for balance of filing corporations, each	\$650

2200 Wilson Boulevard
Suite 320
Arlington, VA
22201-3352
703.525.5110
703.525.5122 FAX

P.O. Box 17655
Arlington, VA
22216-7655

www.flottco.com

¹These charges cover advice and assistance with all filings including for overdue years regardless of the number of such returns that are filed.

²Information Only returns refer to filings made for corporations that have previously filed a US tax return, but do not have a vessel call in the US during a subsequent tax year. We use the IO return to advise the IRS that the corporation does not have a tax filing obligation for the year.



<i>Charges for Established Clients</i>	
General Treaty Representation – fewer than 8 ships under management per year, includes all IO returns required for that year	\$700
General Treaty Representation – 8 or more ships under management per year, includes all IO returns required for that year	\$1,900
Preparation of Tax Returns – same as for Section 883 returns	
<i>Tax Filings for Clients Paying Tax</i>	
<i>Charges for Initial Filings for New Clients</i>	
Initial Filing for the first filing corporation, including calculation of tax and preparation of Rev.Proc. 91-12 schedule	\$3,000
Initial Filing for each of the next four filing corporations, including calculation of tax and preparation of Rev.Proc. 91-12 schedule	\$1,500
Initial Filing for each additional filing corporation, including preparation of Rev.Proc 91-12 schedule, each filing corporation	\$750
<i>Charges for Tax Filings for Established Clients</i>	
General Representation per year, includes all IO returns required for that year	\$500
Calculation and filing of estimate quarterly tax payments, each	\$275
Preparation of Tax Returns – same as for Section 883 returns	

In addition to the above listed charges, if the filing of an extension is caused by the client's delay in completing and returning tax information worksheets required to prepare the tax returns or information needed to prepare ownership statements, we charge \$50 per extension that must be filed as a result. No extension will be filed, and no fee will be charged, if a corporation affected by the client's delay is filing an Information Only return. If a client is unable to complete the tax filings by the extended deadline, we charge an additional \$75 per extension request filed as a result.

The fees on this schedule cover the preparation and filing of tax returns and any time associated with responding to IRS notices or correspondence regarding the returns, correcting IRS errors in processing of returns, or any other follow up required to address IRS action taken in response to the filing of returns.

The fees on this schedule do not include advice on tax matters unrelated to the preparation of tax returns or ownership statements. All such activity will be billed in accordance with our General Terms and Conditions and may require a separate engagement agreement.

Standard Administrative Charge

Based on the nature of our shiptax representation, we divide our general out-of-pocket costs associated with travel and other expenses that relate to the shiptax representation on a *pro-rata* basis among clients by means of a Standard Administrative Charge (SAC), which is charged for each filing, including IO filings, to a maximum of 15 per year. The SAC is separately described on our invoices. **The SAC for 2023 filings is \$29.80.**